

ABSTRACT OF THE DISCLOSURE

A system for allowing predesignated users at remotely located computer-based systems to perform document management. Components of the system include public
5 data network, a publication facility, a remote storage facility and a document manager computer-based system. The document manager computer-based system, the publication facility, the remote storage facility are all coupled to the computer-based systems used by the predesignated users over the public data network. The system allows authorized users from remote locations to perform secure document collaboration, share and archive
10 documents, context index documents, digitally notarize documents, electronically file documents and publish documents.

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